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[illegible]

1.  Menu > Sales A/R > Sales Order
2.  Sales Order 

[illegible][illegible]

Sales Order(□□□□□□ □□□)

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Find

The screenshot shows the 'Sales Order' form in the 'Data' tab. The form includes fields for Customer, Sales Employee, and Remarks. A table lists items with columns like Item No., Item Description, Quantity, Unit Price, Total (LC), Whse, Division, FOC TYPE, Project, Tax Code, Tax Only, Qty in Whse, %Alcohol, and Vintage. The 'Find' button is highlighted in red.

3.  File > Preview Layouts...
4.  layout 

